



PARKVIEW
BAPTIST SCHOOL
DONATION REFUND POLICY

Parkview Baptist School (PBS), a not for profit organization organized under the laws of the State of Louisiana, welcomes and encourages the solicitation and acceptance of gifts to PBS for purposes that will help PBS to further and fulfill its mission. PBS recognizes that there may be times that a donation was made in error or circumstances change requiring such a gift to be returned to a donor.

The mission of Parkview Baptist School, in partnership with the church and community, is to seek first the Kingdom of God while providing students with a Christ-centered, college-preparatory education that allows them to grow and mature in wisdom, in stature, and in favor with God and man.

The following policies and guidelines govern the refund of donations made to PBS.

Purpose of Policies and Guidelines

If you have made an error in making a donation, such as entering an incorrect gift amount online or change your mind about donating to PBS, you may request a refund of your donation within 10 business days.

In either case, we will honor your request made within 10 business days by emailing giving@parkviewbaptist.com or calling 225-291-2500 ext. 125. You may also request a refund by mailing it to Parkview Baptist School by US Postal Service (USPS). Your mailed request must be postmarked by the 10th business day after the donation is made and mailed to: Parkview Baptist School, Attn: Advancement Office, 5750 Parkview Baptist School, Baton Rouge, LA 70816.

Donations made by credit card will be refunded, if eligible, as a credit to the same credit card.

Refunds cannot be made for donations requested after 10 business days from the transaction date. Refunds cannot be requested by third parties.

Board of Directors

These policies and guidelines have been reviewed by the PBS Advancement Committee and have been recommended for approval to the PBS Board of Directors. PBS Board of Directors must approve any changes to or deviations from these policies.

Approved on the 23rd day of January, 2020.



President, Parkview Baptist School Board of Directors