



# **Academic Guide**

**Early Childhood, Elementary and Middle  
School Divisions**

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# GRADING SYSTEM

## Grades TK-K

Students in grades TK-K will receive the following grades for all subjects: S, N, and U.

## Grade 1 & 2

Students in grades 1 & 2 will receive letter grades of A, B, C, D, and F for the following subjects: reading, math, English, spelling and conduct.

Students will receive grades in Bible, P.E., music, art, handwriting, social sciences and foreign language as follows:

S – Satisfactory N - Needs Improvement U - Unsatisfactory

## Grades 3-4

Students in grades 3-4 will receive letter grades of A, B, C, D, and F for the following subjects: reading, math, English, science, social studies, spelling and conduct.

Students will receive grades in Bible, P.E., music, art, handwriting, and foreign language as follows:

S – Satisfactory N - Needs Improvement U – Unsatisfactory. A plus or minus may be used at the discretion of each teacher.

## Grades 5-8

A+	98-100	A	93-97	A-	90-92
B+	87-89	B	83-86	B-	80-82
C+	77-79	C	73-76	C-	70-72
D+	67-69	D	63-66	D-	60-62
F	Below 60				

Students in grades 5-8 will begin to take midterm and final exams.

To be developmentally responsive to students, exams will be phased in during fifth through eighth grade as follows:

Grade	Exams	Weighting
Fifth Grade	Math English	Not weighted
Sixth Grade	Math English Science	20% of the semester grade
Seventh and Eighth Grade	Math English Science 8 <sup>th</sup> Grade Social Studies (Any classes taken for high school credit)	20% of the semester grade

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## ACADEMIC RECOGNITION

### Elementary Division

- **Principal's List**

- Students in grades 1-4 with all A's and S's in all subject areas and conduct will receive this award.

- **Honor Roll**

- Students in grades 1-4 must earn A's, B's, & S's in all subject areas and conduct, with the exception of handwriting, to receive Honor Roll.
- *A grade of U in any nine-week reporting period will prevent a child from being on the Principal's List or Honor Roll*

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### Middle School Division

- **Principal's List**

- Students receiving all A's on their report card will be recognized quarterly.
- End of the year Principal's List receive all A's (non-weighted 4.0) for the year.

- **Honor Roll**

- Students receiving an end of year GPA of 3.5 to a 3.9 with no grade lower than a B on their report card for the first three quarters will be recognized at the end of the year.

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## PROMOTION and AWARDING CREDIT

### Early Childhood & Elementary

- **Grades K - 1**

- A conference will be held with parents prior to the end of the year. Factors such as personal development, maturity, reading readiness, and number readiness will be discussed. At this time a decision will be made as to whether or not the child would profit by repeating the grade. The Division Head will make the final decision.

- **Grades 2 through 4**

- A student will repeat a grade level if they fail, meaning that the report card reflects a grade of F for at least two nine-week periods in reading or mathematics, or by the recommendation of the elementary administration due to academic performance.

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## Middle School

- **To receive credit for a course**
  - Students must earn a semester grade of 60 or above to receive middle school credit for the course.
  - Students must earn a 1.0 out of a 4.0 when all four quarters are averaged and must earn a 60 or higher on the semester grade.
- **To be promoted to the next grade level...**
  - A student will repeat a grade level if they fail two subjects for the year.
  - English, mathematics, Bible, social studies, and science are considered core subjects.
  - Failure means having a semester average below 60, having below a 1.0 on a 4.0 scale, or failing any two nine-weeks.

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## ACT Testing

Students are required to take the ACT test no later than the fall of their junior year. Students must denote that their scores be reported to Parkview Baptist School with the school code 190218. To ensure maximum time to raise their score to a satisfactory level to receive TOPS or to broaden other college options, students are encouraged to take the ACT numerous times.

## Carnegie Units

Middle School students who take Math or Science for high school credit must earn an A, B or C for both semesters. A grade of D or F will not be posted to the student's high school transcript and the course must be repeated. These students will not be allowed to take honors courses in High School. If a student receives a F during the last quarter, they will not receive credit for the class.

Students who graduate from Parkview Baptist School are required to have at least 28 Carnegie units of credit in an individual program which is cooperatively planned by the student, the student's parents, and the school. PBS students are not permitted to graduate early or "test out" of their senior year and receive a PBS diploma.

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## Outside Support Personnel: (Tutors, Therapists, Shadows, etc.)

Early Childhood, Elementary & Middle School Divisions

- Each division stipulates if/when outside support services can be provided. Generally speaking, services will be permitted during a child's non-academic time such as auxiliary, elective or recess. Parkview Baptist School does not have the capability nor structure to provide for or permit a student to receive or have in-class support throughout the academic day. Academic support during instructional hours is solely provided by a division's learning lab personnel.

- All outside support personnel and their time on-campus must be approved by the division head or their designee before services on-campus begin.

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## SUMMER SCHOOL PARTICIPATION

### ELEMENTARY

If an elementary student fails reading or math, summer remedial tutoring may be recommended by the Division Head.

### MIDDLE SCHOOL

Middle school students who failed one core subject **must** attend an academic summer program approved by the administration.

#### REMEDIATION/ACADEMIC PROBATION/DISMISSAL

##### SUMMER REMEDIATION (Grades 3-8)

Any student meeting any of the following stipulations may be required to enroll in an academic summer program approved by the administration at the parent's expense and/or complete extra assigned remedial work during the summer prior to the start of school.

- End of the year average below a 2.0 in a Math or ELA course.
- ERB CTP5 Reading Comprehension or Math scores with stanines 1 - 3
- STAR Reading Grade Level Equivalency scores 2 grade levels below grade level when tested (i.e., Star Reading GLE of 3.9 enrolled in grade 6).
- ALEKS Math scores below 80% completion must work to reach 80% goal by end of the summer.

##### ACADEMIC PROBATION

Students meeting the following criteria will be placed on Academic Probation:

- Cumulative term or semester GPA below 2.0 in core classes.
- Two or more "D" grades in a term (quarter) grading period on their report card in core classes.
- An "F" for any term grade in one of the core classes on their report card.

The academic probation period will last until such a time as the student has successfully maintained two full terms above the 2.0 GPA in core classes after the probationary status was established, and/or the School Administration deems the student is in good standing. Students on academic probation who miss a class, where they have a 69% or below, for an off-campus activity during school hours may have to make up missed class time in an after-school session, or not participate in the off-campus activity.

##### DISMISSAL

Students on Academic Probation for all 4 terms within one year or on academic probation a total of 4 terms over two consecutive years could be subject to dismissal.

## **HONORS CLASSES AND ADVANCED PLACEMENT OPTIONS**

### **To Qualify for an Honors Course**

**Grades 6-8** Students must meet at least 2 of the following criteria:  
(1) earned a 4.0 GPA in that subject for all quarter grades in the preceding year  
(2) ERB test scores equivalent to at least 85th percentile in the subject from the preceding year  
(3) teacher recommendation

**Grades 9 -12** Students must have:  
(1) earned a 3.75 GPA in that subject for all quarter grades in the preceding year  
  
AND  
(2) made no semester grade lower than a B

### **To Remain in an Honors Course the Following Year**

Students must meet at least 2 of the following criteria:  
(1) earned an average 3.5, with no grade of B- or below, in that subject for all quarter grades  
(2) ERB test scores equivalent to at least 85th percentile in the subject  
(3) teacher recommendation

Students must have:  
(1) maintained a 3.25 GPA in that honors subject for all quarter grades with no quarter grade lower than a C

OR  
(2) earned no quarter grade lower than a B

AND  
(3) made no semester grade lower than a B

The Administration reserves the right to determine final placement for all students. In order to maintain the academic integrity of both the honors program and the college-preparatory curriculum in grades 6-12, a ceiling limit will be placed on class size each year, subject to the Division Head's review and approval.