

PARKVIEW BAPTIST COVID -19 RESPONSE PLAN



Updated: 11/10/2020

Introduction

You have probably heard before that at Parkview we are a family. A crucial aspect of life as a family is the social part of what we do together. Whether we are worshipping as a church, going to Science class, attending Sunday school, dropping our children off for pre-school, or attending a church or school function, a vital aspect of each and every thing is our community with one another. We are united together through many avenues and I am thankful for our team that has worked so hard on our response plan. This plan allows us to be prudent as we endeavor to maintain the community that we have. We are fortunate that we can responsibly be together for the various aspects of church and school life. For the Lord's Glory and the advancement of His Church!

Pastor Chris DeGeorge

This COVID-19 response plan has been developed across departments and through the efforts of our COVID-19 task force made up of staff, campus nurses, and our Ochsner team. This plan includes our procedures and strategies to care for our Parkview community and operate our school and campus to the benefit of families and staff. Other information can be found on our school website. It is not an exhaustive guide to all we are doing, but it provides a framework so our community has an understanding of our intention and level of concern in meeting the challenges of COVID-19. "God has not given us a spirit of fear; but of power, and love, and of a sound mind" (2 Tim 1:7). This verse reflects our strategy of not living in fear, preparing an environment that shows love, and using wisdom and counsel to have prudent policy and procedure for responsible operation. I thank our staff, parents, and Ochsner for their efforts and support in developing our response plan, and navigating through this ever changing environment.

Dr. Don Mayes

The virus is thought to spread primarily from person-to-person.

- Between people who are in close contact with one another (within 3 - 6 feet).
- Through respiratory droplets produced when an infected person coughs, sneezes or talks.
- Some studies have suggested that COVID-19 may be spread by people who are not showing symptoms.

Knowing these facts, Parkview Baptist has implemented many safety measures for families, students, faculty, and staff to follow so that we are an important part of reducing the spread and keeping everyone as healthy as possible.

Social Distancing Strategies

Parkview Baptist staff and families will work with the CDC and American Academy of Pediatrics guidelines, and the local health officials to determine a set of strategies appropriate for our school. We will use preparedness strategies and consider the following social distancing strategies that may/may not be implemented at some point of time during Covid-19.

- Teachers and staff will carry masks at all times and will use as necessary to limit exposure.
- Cancel or postpone special events such as festivals, holiday events, and special performances.
- Consider whether to alter or halt daily group activities that may promote transmission.
 - o Keep each group of children in a separate room whenever possible.
 - o Limit the mixing of children, such as staggering playground times and keeping groups separate for special activities such as art, music, and exercising.

Use of Mask/Face Coverings

Parkview is committed to the responsible and full operation of our campus. Meeting the social well-being, health, and educational needs of our students requires us to have an aggressive mask policy on our campus. The appropriate voluntary use of masks will be critical to the continuity of school operation and will avoid more restrictive mask mandates, large scale shutdowns, and disciplinary measures begin instituted.

We are asking all students from 3rd grade to 12th grade, to arrive with a mask and wear a mask during transitions, when in groups, and when social distancing is not possible. The same is true for staff. Students below 3rd grade are allowed to wear a mask in any situation. Exceptions for students not wearing a mask need to come from the child's doctor and be on file in the division office. Mask usage in a classroom is recommended, but we also realize that wearing a mask for hours on end presents challenges. When appropriate, students will be allowed to remove their mask when seated and not speaking, etc. Our staff and students will be informed on how this will look for different age groups in different class environments. Our intent is to have maximum protection, but also allow for student comfort. Our division heads are communicating specific guidelines that are appropriate for different grade levels.

Compliance will be monitored the first week of school and adjustments will be made when necessary and/or when our state moves to different phases.

Health Screening of Children/Staff

- All children and staff are required to be screened for any observable illness, including cough or respiratory distress, and to confirm temperature below 100.0 degrees upon arrival every day until further notice. If a child is excluded from school because of fever, cough, or shortness of breath, the child must be symptom free for 24 hours without the use of any medications to return to campus.
- There is no reduction of tuition for this period.
- If you have been contacted by the health department for known exposure of your child or anyone in your household, please notify our office and we will follow health department recommendations.
- If a child becomes sick during the day, the teacher will remove the child to the office, where the child will be kept comfortable until the family can arrive. The family will immediately be called and a request for immediate pick up will be made.
- Employees who appear to have symptoms (i.e., fever, cough, or shortness of breath) upon arrival at work or who become sick during the day would immediately be separated from children, co-workers, parents, visitors, and be sent home.

Arrival of Children

- At this time, we are limiting all parent access to the school buildings.
- Upon arrival, a staff member will take child's temperature.
- Mask coverings should be worn when arriving and leaving campus.
- Staff will assist the child with hand hygiene upon arrival to school.
- If possible, older people such as grandparents or those with serious underlying medical conditions should not drop off or pick up children (if possible), because they are more at risk for severe illness from COVID-19.

Dismissal of Children

- Mask/Face Coverings should be worn.
- Children will be dismissed from their respective buildings. Parents should pull up to the curb and a staff member will bring children out individually and assist getting them into their car.
- Parents should remain in their cars.
- Classes will practice social distancing while waiting for dismissal.

Arrival of Staff

- All staff are expected to have mask and/or face coverings.
- Staff are expected to check in at their division office for health screening and temperature check upon arrival each day.
- Wash hands immediately upon arrival.

Sanitization Facilities

- Bathrooms, classroom surfaces and frequently touched areas will be disinfected according to the DOE guidelines.
- Playground and outdoor areas will be sanitized regularly.

Hand Washing

All children, staff, and volunteers will engage in hand hygiene using soap and water and/or hand sanitizer.

Alcohol Based Sanitizers

Use of an alcohol-based hand sanitizer will be used as a substitute when soap and water hand-washing is not readily available. These hand sanitizer products will be readily available in classrooms, hallways, office, etc.

Eliminating Transmission Points

- Reduce common touch points by opening internal doors where possible.
- **Frequent cleaning of all touch points.**
- Secure all secondary doors and access points to minimize incidental contact.
- Provide disinfectant wipes/solutions so that commonly used surfaces (for example, doorknobs, keyboards, remote controls, desks, other work tools and equipment) can be wiped down.
- Staff will not share phones, desks, or other work tools and equipment, when possible. If shared, they will clean and disinfect equipment before and after use.

Guidelines for Onset of Illness While at Home

- If a student/staff member becomes sick at home with any COVID-19 symptoms, cough, fever, muscle aches, loss of taste or smell, we ask that you notify us and stay at home. If symptoms are consistent with Covid-19, please phone your child's pediatrician and/or primary health care physician and ask for guidance. Please phone us and share that guidance so that Parkview Baptist will know how to proceed with our next steps of notifying the proper and required people, and/or authorities.
- Please refer to daily home screening checklist.
- If you develop emergency warning signs for COVID-19 get medical attention immediately. Emergency warning signs include:
 - o Trouble breathing
 - o Persistent pain or pressure in the chest
 - o New confusion
 - o Inability to arouse
 - o Blush lips or face

PROCEDURES WHEN A PARKVIEW BAPTIST EMPLOYEE, STUDENT OR CHURCH MEMBER HAVE HAD CLOSE CONTACT, SYMPTOMS OR DIAGNOSED POSITIVE FOR COVID-19

1. IF AN EMPLOYEE, STUDENT, OR CHURCH MEMBER IS EXPERIENCING **ANY** COVID-19 SIGNS AND/OR SYMPTOMS (SYMPTOMS OF COVID-19 INCLUDE BUT ARE NOT LIMITED TO THE LIST BELOW) WE ASK THAT YOU STAY HOME AND SEE YOUR **PRIMARY CARE PHYSICIAN/PEDIATRICIAN**. IF YOU ARE WAITING ON A COVID-19 TEST RESULT, YOU MUST REMAIN HOME UNTIL CLEARED BY YOUR DOCTOR.
 - a. FEVER OR CHILLS
 - b. LOSS OF TASTE OR SMELL
 - c. HEADACHE
 - d. SHORTNESS OF BREATH
 - e. FATIGUE
 - f. COUGH
 - g. SORE THROAT
 - h. RUNNY NOSE
2. IF AN EMPLOYEE, STUDENT, OR CHURCH MEMBER TESTS POSITIVE A 10 DAY ISOLATION AT HOME IS ENFORCED FROM THE DAY THEY RECEIVED THE POSITIVE TEST RESULT. THIS INDIVIDUAL DOES NOT COME ON CAMPUS UNTIL DETERMINED TO BE NON-INFECTIOUS BY THEIR **PRIMARY CARE DOCTOR/PEDIATRICIAN** WITH A NOTE (REQUIRED).
3. IF AN EMPLOYEE, STUDENT, OR CHURCH MEMBER IS DIRECTLY EXPOSED (NO MASK, NOT SOCIALLY DISTANCED AND FOR LONGER THAN 15 MINUTES) FROM A POSITIVE TESTED PERSON, A 14 DAY QUARANTINE IS ENFORCED FROM THE DATE THEY WERE LAST EXPOSED. WE ALSO RECOMMEND YOU FOLLOW UP WITH YOUR **PRIMARY CARE PHYSICIAN/PEDIATRICIAN** FOR FURTHER INSTRUCTION. A NOTE FROM THEIR **PRIMARY CARE DOCTOR/PEDIATRICIAN** WILL BE REQUIRED STATING THEY ARE NON-INFECTIOUS AND CAN RETURN TO CAMPUS.
4. A DIRECT EXPOSURE IS DEFINED AS BEING WITHIN 6 FEET OF THE INFECTED PERSON, WEARING NO MASK AND IN THE PRESENCE FOR LONGER THAN 15 MINUTES. ALL THREE OF THESE CONDITIONS MUST BE MET.
5. FAMILIES/STAFF WILL BE NOTIFIED IF DIRECT EXPOSURE HAS OCCURRED.
6. ENHANCED CLEANING/SANITIZING WILL TAKE PLACE ACCORDING TO OUR RESPONSE PLAN.

Meetings and Large Events

Events and meetings that require close contact will be postponed during Covid-19 as directed by state guidelines.

Parkview Baptist Family/Staff Communication Plan

Communication is important for all Parkview Baptist staff and families. Regular communication will continue via email, text, phone call or in person visit.

Staff/Student Arrival Health Questionnaire

Please help us to protect your children and others by answering the questions on this form regarding symptoms of COVID-19 before your child comes to school each day. Temperatures will be checked upon arrival and again if the child seems symptomatic during the day.

If your child has any symptoms on this form, we cannot allow your child/family to enter until symptoms have resolved.

<input type="checkbox"/>	Temperature 100.0 degrees Fahrenheit or higher when taken by mouth;
<input type="checkbox"/>	Sore throat and/or loss of taste and smell.
<input type="checkbox"/>	New uncontrolled cough that causes difficulty breathing (for students with chronic allergic/asthmatic cough, a change in their cough from baseline);
<input type="checkbox"/>	Diarrhea, vomiting, or abdominal pain
<input type="checkbox"/>	New onset of severe headache, especially with a fever.
<input type="checkbox"/>	Had close contact (within 6 feet of an infected person for at least 15 minutes) with a person with confirmed COVID-19: OR
<input type="checkbox"/>	Had close contact (within 6 feet of an infected person for at least 15 minutes) with person under quarantine for possible exposure to SARS-CoV-2; OR
<input type="checkbox"/>	Traveled to or lived in an area where the local, Tribal, territorial, or state health department is reporting large numbers of COVID-19 cases as described in the Community Mitigation Framework
<input type="checkbox"/>	New uncontrolled cough that causes difficulty breathing (for students with chronic allergic/asthmatic cough, a change in their cough from baseline);
<input type="checkbox"/>	Live in areas of high community transmission (as described in the Community Mitigation Framework) while the school remains open

Acceptance of New Procedures for Children/Families/Staff

Anyone who has children enrolled in Parkview Baptist must read, agree and follow the policy and procedures:

- I have read and fully understand the Parkview Baptist policy and procedures for Covid-19. I also understand that this document can be changed at any time with or without notice by the Superintendent as dictated by the onset of new challenges or in compliance with the State mandates, American Academy of Pediatrics, and/or the CDC. The most current version of this document will be available on the Parkview Baptist website.
- I understand that the safety, health and the well-being of children, families, and staff rely on my due diligence to keep myself and family following Social Distancing rules set by the Governor at any given time.

Understanding that my child's health and safety is of utmost importance to Parkview Baptist and that Parkview Baptist teachers and staff will do their best to keep my child safe, I hereby release Parkview Baptist of any responsibility in regard to my child's health.